

Access Booking Guide



Our guide to helping you book your access tickets online.

YVONNE-ARNAUD.CO.UK | 01483 44 00 00 Millbrook, Guildford, GU1 3UX

Contents

Introduction	<u>1</u>
Accessible Seating and Performances	<u>2-3</u>
Selecting Your Event	<u>4</u>
Choosing Your Seats – Overview	. <u>5</u>
Booking Process:	
Wheelchair users	<u>.6-8</u>
Step-free, limited-steps seats and general accessible bookings	<u>9-11</u>
Checkout	. <u>12</u>
Order Confirmation and Further Help	. <u>13</u>



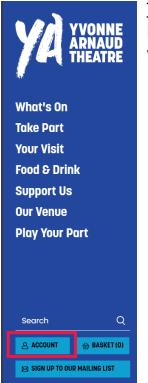
Introduction: Logging in



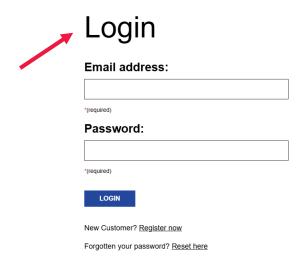
You must hold an Access Membership with the Yvonne Arnaud Theatre to book accessible seats. If you're unsure if you're a member, please email access@yvonne-arnaud.co.uk or call 01483 44 00 00.

Designated seats are held in the auditorium for Access Members with specific seating requirements.

You must ensure you login to your account before selecting any tickets, otherwise these seats will not be visible.



<u>To login using a desktop</u>, select the 'Account' button on the bottom-left of your screen. You will be taken to a page where you can enter your email address and password.



<u>To login using a mobile device</u>, select the drop-down menu at the top left of your screen and click the 'Account' button at the bottom of your screen. You will be taken to a page where you can enter your email address and password.







Accessible Seating Guidance



Wheelchair users:

(All wheelchair spaces are held specifically for wheelchair users)

Wheelchair spaces are available in the following locations:

Main House:

Stalls: F25 & F27 Rear Stalls: P20*

Circle: FF14

*We may be able to accommodate an additional wheelchair space in row P for a guest within the same party. Please contact the Box Office for further information.

Mill Studio:

A7: additional wheelchair spaces can be booked via our Box Office, subject to availability.

Accessible seating – step free seats:

(A select number of step-free seats are held specifically for access members)

If you require step-free seating, we recommend choosing from the following seats:

Main House:

Stalls: F23-F24 & F28-F30

Rear Stalls: P21-P24 (freestanding seats, armless) &

Q1-Q18

Circle: rows AA & FF

Mill Studio:

Row A

Accessible seating – limited steps seats:

(A select number of limited steps seats are held specifically for access members)

If you can manage a few steps to your seat, we recommend the following areas:

Main House:

Stalls: G19-G22, H19-22 & J19-J26

Rear Stalls: row O & P1-P19

Circle: rows EE & GG

Mill Studio:

Row B: there are two steps up to each row (with

row A being step-free access).

Guests with visual impairments:

We recommend central stalls seats, in rows A-C.

Assistance dogs:

Please contact our Box Office to make a booking, so we can guarantee enough space is booked to keep you and your assistance dog comfortable during the performance.

Accessible Performances



We offer accessible performances on select dates; you can check our website or brochure for a list of these showings.

Whilst we don't hold specific seats for these performances, relevant information (such as best seats to view captions) will show up when you hover over seats with an 'i' icon.

Captioned performances:

Captions are usually displayed at both sides of the stage. We recommend central stalls seats for the best viewing experience.

British Sign Language interpreted performances:

An interpreter will be stood to one side of the stage. Positioning is dependent on production, please contact our Box Office if you need further details. Select productions offer integrated BSL performances, where the interpreter is mixed into onstage action instead of being stationary at side stage.

Audio described performances:

Our Sennheiser headsets function in any seat (Main House only).

Relaxed/Dementia friendly performances:

These performances offer an open-door policy, with house lights at a dim level and a reduction to some onstage effects. Aisle seats are recommended for those requiring easier entry/exit points.

Selecting Your Event

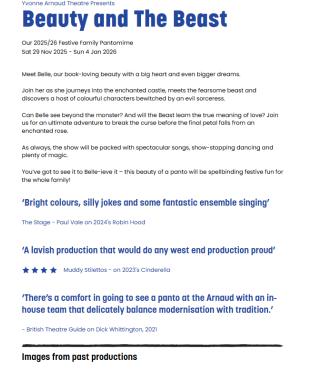
Once you have found the event you wish to find out more about, or book for, you have two options.

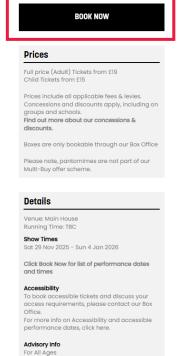
If you wish to view more information about the event, click on the image or title to go to that event's webpage.

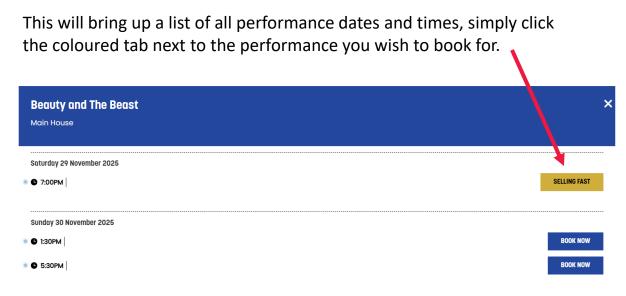
When you are ready to book your tickets, you can select the 'Book Now' button.











Choosing Your Seats:

Overview

When you have selected 'Book Now', you will be presented with this screen which allows you to choose where you wish to sit in the auditorium.

Seats are colour coded:

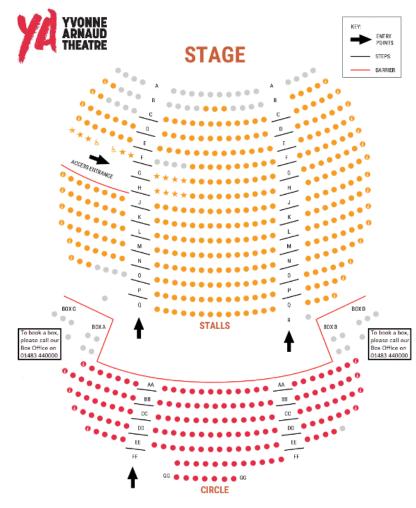
- Different price bands are different colours
- Grey seats are unavailable

Prices					
	Full Price	Essential Companion/Personal Assistant	Access Membership	Child/Under 16	Access Membership - Wheelchair User
Price Band A	£35.00	£35.00	£35.00	£31.00	-
Wheelchair Band A	-	-	-	-	£35.00
Price Band B	£31.00	£31.00	£31.00	£27.00	-
Unavailable					

You can see the prices of tickets in each price band by looking at the table of ticket types at the bottom of the page.

Please note, these prices do not include any access discounts. Discounts will apply at checkout.





Choosing Your Seats:

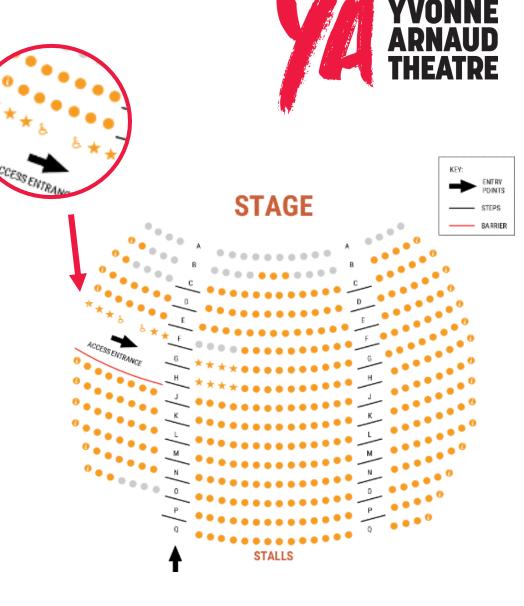
Wheelchair users

If you require a wheelchair space, please select a wheelchair icon on the seating plan. If someone will be attending with you, please also select the star icon adjacent to this space, along with any additional seats you wish to purchase.

Wheelchair users can also view step-free or limited-steps seats on the seating plan (also as star icons). If you would like to transfer from your wheelchair into a regular theatre seat, please follow the 'Step-free, limited-steps seats and general accessible bookings' instructions on this guide.

Individuals unable to transfer into a seat or wishing to stay in their wheelchair during the performance, must book a seat with the wheelchair icon. If no wheelchair spaces are available, please do not select a star seat as an alternative, as we will be unable to accommodate your access requirements at the performance date.

If you'd like to book a wheelchair space without an essential companion, please contact the Box Office who can add this eligibility to your account to ensure you still receive any applicable discounts on your ticket.



Selecting Your Ticket Type:

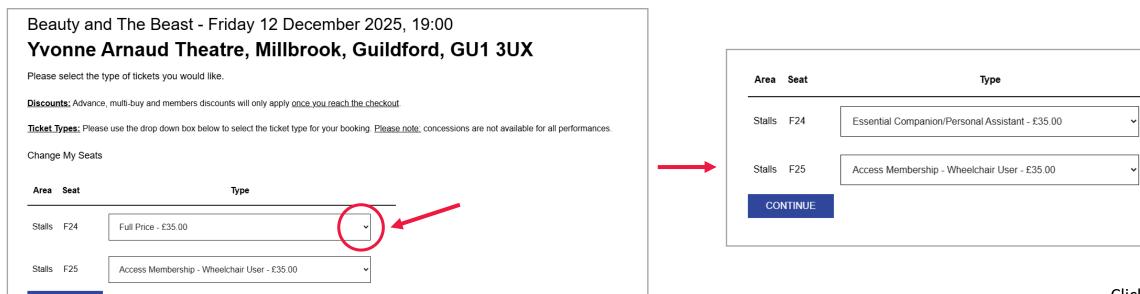
Wheelchair users



The seats you selected on the seating plan will show here.

The wheelchair space ticket will automatically show as 'Access Membership – Wheelchair User'.

If an essential companion is attending with you, you will need to change their ticket using the <u>drop-down list</u>. Change their ticket from 'Full Price' to 'Essential Companion/Personal Assistant'.



Click Continue

Your Basket:

Wheelchair users

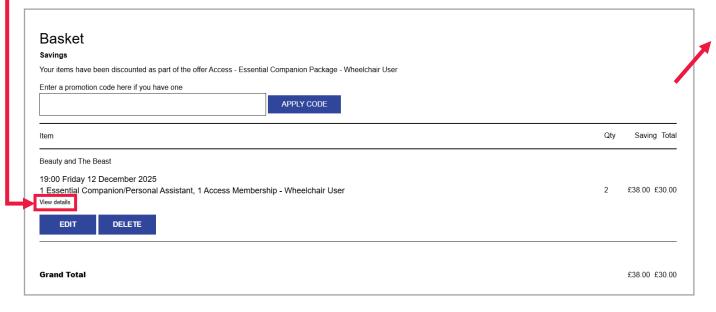


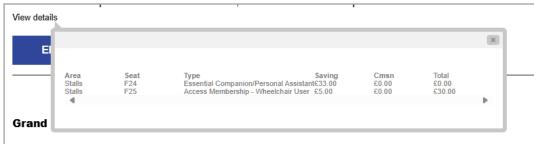
In your basket, you can see a summary of the tickets you are purchasing and edit or cancel them.

If you wish to add tickets to any other shows, you can either go back to our 'What's On' page, or search for the show in the search bar at the bottom left of your screen. You can also access your basket at any point via the bar on the left of your screen.

Any applicable access discounts will apply at this stage. Below 'Savings' you can see these tickets have been discounted as part of the offer: 'Access – Essential Companion Package – Wheelchair User'. Offer names will vary depending on production and access requirements.

You can view a full breakdown of your savings by clicking 'View details' in basket, or at checkout.





Once you are happy with the tickets in your basket, click 'Checkout' to proceed to the next step.

Choosing Your Seats:

Step-free, limited-steps seats and general accessible bookings

Please remember to check our accessible seating information, to ensure you are choosing seats that align with your access requirements.

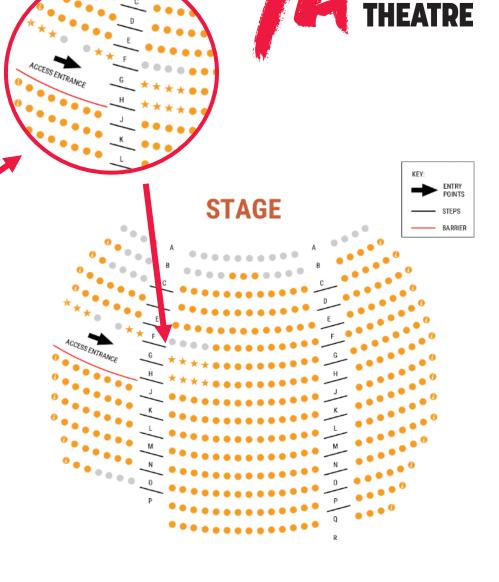
Access members who have informed us they require step-free or limited-steps seating, will see available accessible seats appear as stars on their seating plan.

Individuals with no specific seating requirements can choose from any available standard seating.

Select the seats you wish to purchase. If you will be bringing an essential companion with you, please also select a seat for them (and anyone else you are booking for).

If you are attending as part of a larger group (mainly comprised of individuals without access requirements), we kindly ask you avoid using all the accessible star seats, so we can ensure other access members have the opportunity to attend the performance.

Similarly, if you are using your account to book for someone without access requirements, we ask you refrain from purchasing these star seats.



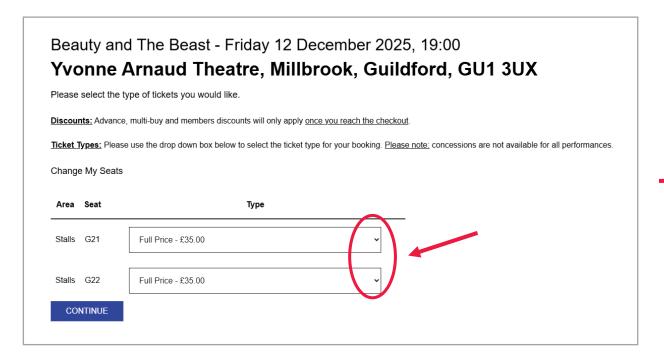
Selecting Your Ticket Type:

Step-free, limited-steps seats and general accessible bookings

The seats you selected on the seating plan will show here.

Tickets will automatically show as 'Full Price'. Please use the drop-down list to change your ticket type to 'Access Membership'.

If an essential companion is attending with you, you will need to change their ticket to 'Essential Companion/Personal Assistant'. This ticket type is only available to those who have selected an essential companion as an access requirement.





Click Continue

Your Basket:

Step-free and limited-steps seats and general accessible bookings

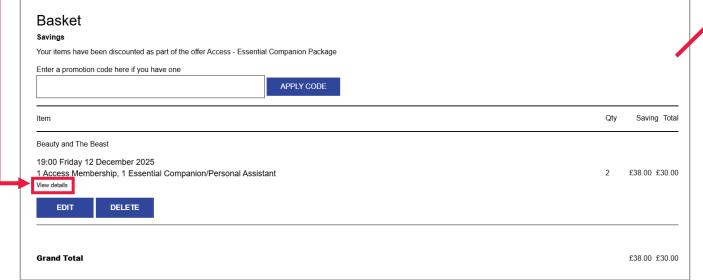


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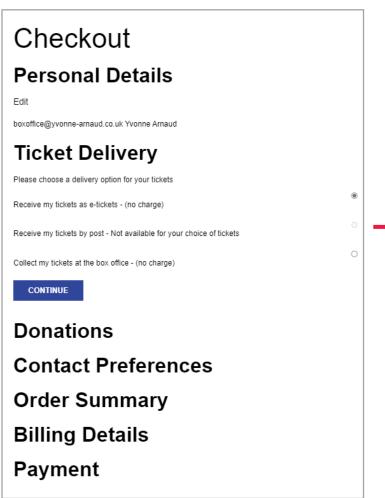
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Checkout:

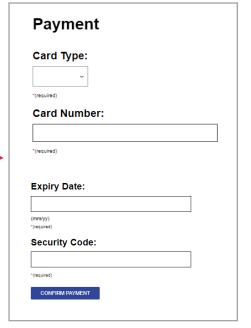
Proceed through checkout as usual.

Your Order Summary will show a breakdown of ticket prices within your order.





Order Summary	
Tickets	
Beauty and The Beast, 12 December 2025, 19:00	
1x. Essential Companion/Personal Assistant - £0.00 1x. Access Membership - £30.00	
Donations	
Donate to the Yvonne Arnaud Theatre £3.00 Donate to the YAT: Play Your Part £3.00 Edit basket	
Credit	
Gift Voucher Code	
	REDEEM VOUCHER
	REDEEM VOUCHER
Summary	REDEEM VOUCHER
Summary Tickets Total £30.00 Donations Total £6.00	REDEEM VOUCHER
Tickets Total £30.00	REDEEM VOUCHER
Tickets Total £30.00 Donations Total £6.00	
Tickets Total £30.00 Donations Total £6.00 Total £36.00	
Tickets Total £30.00 Donations Total £6.00 Total £36.00 By ticking this box you agree to our terms and conditions of	
Tickets Total £30.00 Donations Total £6.00 Total £36.00 By ticking this box you agree to our terms and conditions of CONTINUE	



You're all booked!



Your tickets are now booked. You should receive an email confirmation and your tickets (if you selected print at home tickets) shortly after your booking is confirmed.

Order confirmation and tickets will come from **bookings@ticketoffice.yvonne-arnaud.co.uk**.

If these do not come through, please check your spam/junk folders as they can sometimes get stuck here!

If you have any further questions, or need help with your booking, email **boxoffice@yvonne-arnaud.co.uk** or you can call the Box Office on **01483 44 00 00**.

You can also find our Standard Booking Guide <u>here</u> on our website, for more detailed assistance with non-access related areas of your booking process.